



February 15, 2019 at 8:30am
THE RIVER CLUB
1138 Crescent River Pass
Suwanee, GA 30024

VENDOR INFORMATION

One of the most exciting features of the Women In Action Forum is its marketplace comprised of a wide range of vendors, such as jewelry, purse and essential oil retailers. They showcase their products and services to over a hundred female attendees! To participate, here's what vendors need to know:

DUE BY FRIDAY, JANUARY 18, 2019

1. **VENDOR FEE:** Confirm your participation as a vendor by returning the enclosed form along with a monetary contribution of \$100 or more.
2. **LOGO AND DESCRIPTION:** Email your logo and a brief description (two to three sentences) about your goods and/or services to Lisa Winton. This will allow us to feature you in event promotions.
3. **TABLE SIZE:** Inform Lisa Winton of your preferred table size. Vendor tables will be 6' or 8' long with table cloths.
4. **POWER NEEDS:** Not all vendor tables will have access to an electrical outlet so if you need power, please inform Lisa Winton and we will try to accommodate you.

MARKETPLACE SET-UP

The River Club will open for set-up at 6:30am on the morning of the event. Upon arrival, please proceed directly to the check in table. Marketplace hours are from 8:30am - 11:30am but volunteers may be looking to shop earlier if you are ready. No handcarts or equipment will be available for moving your goods into the building so you are encouraged to bring your own if needed.



HEARTS WITH HOPE GALA AUCTION

Consider donating a generous package of your goods and/or services to the auction of PADV's 2018 Hearts with Hope Gala. Attended by over 500 corporate and community leaders, this premiere event is PADV's largest annual fundraiser. Auction donor names will appear on printed auction materials and may be featured in various web promotions. Donations will be 100% tax deductible. Visit PADV.org for more information on Hearts with Hope. **To confirm your auction donation, complete the web form here:**

www.PADVAuction.info



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